



## Honors Contract Process

Exceptional Honors Contracts involve engaged participants who collaborate to develop a compelling plan, guided by a recommended process, to support the creation of a product that could be shared with an audience.

A successful Honors Contract should represent approximately 15 hours of work beyond regular course requirements, which equates to about 1 additional hour per week throughout the semester.

### Student Responsibilities

Review the guidelines for Honors Contracts on the Honors Program website and investigate the electronic form and its required fields.

Look for topics in syllabi that are of interest and/or identify an instructor with whom to collaborate.

Take initiative to approach the instructor with one or more ideas around which to base an Honors Contract.

Complete the electronic form with a description of the topic or focus of the Honors Contract and the anticipated product or outcome.

Meet with the instructor throughout the semester to seek feedback and guidance, as well as to communicate progress to date.

Submit final product/evidence of completion to the course instructor.

Reflect on the Honors Contract experience via the electronic form.

### Instructor Responsibilities

Review the expectations for Honors Contracts on the Honors Program website.

Meet with students who share an interest in completing Honors Contracts to discuss the required fields of the electronic form (topic/focus; anticipated product/outcome; check-in date(s); completion date).

Email notifications will automatically be sent to course instructors when students submit forms to complete Honors Contracts. Contact the student if the information submitted is not what was agreed upon in advance.

Meet with the student(s) throughout the semester to serve as a resource and to provide feedback or guidance.

Review the student's final product.

Complete the electronic form to assess the student's level of completion of the Honors Contract.

### Honors Program Responsibilities

Alert all students within the Honors Program to the Honors Contract process, including expectations, resources, and procedures—specifically the use of an electronic form and the submission deadline.

Provide resources and guidance to students and instructors via our website, as well as electronic and personal communication.

Review Honors Contracts for completeness, scope, and clarity. Provide timely feedback to the student and instructor (within one week) if adjustments or resubmissions are required.

Send email notifications to instructors with a link to:

- Verify contract completion;
- Evaluate the student's product; and
- Provide feedback (if desired).

Send email notification to students with a link to reflect on the Honors Contract experience.

Recognize the completion of Honors Contracts by:

- Designating the course as an Honors Learning Experience, noted by an "H" on the transcript.



### What is an Honors Contract?

Students collaborate with an instructor to turn a regular course into an Honors Learning Experience. Students select an aspect of a course or a related topic to take learning further and create a product that integrates one or more Dimensions of Honors Learning.



## QUESTIONS TO *Consider*

### As you review your course syllabi...

What sparks your curiosity?

What topic(s) could be explored further or extended in some way?

Is there a related topic that “seems to be missing” or could potentially connect to the course content?

Could a deeper understanding of a certain topic or creation of a unique product support your career goals?

## INITIATING HONORS CONTRACT *Conversations*

### Taking a Single Topic Further:

“I reviewed the syllabus and see we are spending # classes on this topic. I am very interested in this topic and would like to complete an Honors Contract to explore it further.

- If you had the time in class and could take this topic further, what would you do?
- What additional resources would you use? Are there scholars of this subject that I should know?
- Would you be willing to help me develop a plan?”

### Proposing Interdisciplinary Learning:

“I see in the syllabus that we are studying this topic. I am very interested in learning more about how this topic relates to that topic by completing an Honors Contract.

- Are you aware of research that has already been done connecting these two topics?
- In what ways could I connect these two topics that could help me understand both more deeply?”

### Creating a Specific Product with a Career in Mind:

“I am a(n) \_\_\_\_\_ major. I would like to apply the topics we are studying by developing a (name of a product) that I could use when I am a (career role) by collaborating with you to complete an Honors Contract.”

### Connecting an Interest to a Course Topic to Enrich Learning:

“I am interested in \_\_\_\_\_. I would like to connect this course topic with this interest by pursuing an Honors Contract. Would you be willing to work with me to focus this idea?”

### Applying a Talent to Demonstrate Mastery of a Course Topic:

“One of my talents is \_\_\_\_\_. I would like to connect this course topic with my talent by completing an Honors Contract. Would you be willing to collaborate with me?”



# Honors Contracts: Potential Product Ideas

Products that Leverage Auditory and/or Verbal Skills	Products that Utilize Visual Skills	Products that Maximize Tactile-Kinesthetic Skills
<p>Advice column</p> <p>Assessment tool</p> <p>Audio recording</p> <p>Autobiography</p> <p>Blog</p> <p>Book/booklet</p> <p>Book review/critique</p> <p>Commentary</p> <p>Critical paper</p> <p>Debate or panel discussion</p> <p>Dialogue</p> <p>Documentary</p> <p>Editorial</p> <p>Essay</p> <p>Experiment</p> <p>Family tree</p> <p>Finding patterns</p> <p>Glossary</p> <p>Interview</p> <p>Journal</p> <p>Lesson plan/unit</p> <p>Letter</p> <p>Magazine article</p> <ul style="list-style-type: none"> <li>▪ Primary or secondary language</li> </ul> <p>Monologue</p> <p>Newspaper article/edition</p> <p>Oral report/review</p> <p>Parody</p> <p>Pattern and instructions</p> <p>Petition</p> <p>Podcast</p> <ul style="list-style-type: none"> <li>▪ Fictitious, informational, satirical, etc.</li> </ul> <p>Position paper</p> <p>Questionnaire</p> <p>Reading</p> <p>Scavenger hunt</p> <p>Screencast</p> <p>Script/screenplay</p> <p>Song lyrics</p> <p>Speech</p> <p>Story or poem</p> <p>Survey</p> <p>Teaching a lesson</p> <p>TED talk</p> <p>Written report</p>	<p>Advertisement</p> <p>Animation</p> <p>Billboard</p> <p>Blueprint</p> <p>Book jacket</p> <p>Book trailer/movie trailer</p> <p>Brochure</p> <p>Collage</p> <p>Comic book/comic strip</p> <p>Costume</p> <p>Diagram</p> <p>Drawing or painting</p> <p>Flow chart</p> <p>Flyer</p> <p>Glog</p> <p>Graphic organizer</p> <p>Infographic</p> <p>Illustrated manual</p> <p>Illustrations</p> <p>Marketing proposal</p> <p>Magazine</p> <p>Map</p> <p>Multimedia product</p> <ul style="list-style-type: none"> <li>▪ PowerPoint, Prezi, etc.</li> </ul> <p>Mural</p> <p>Pamphlet</p> <p>Photobiography</p> <p>Picture dictionary</p> <p>Pinterest board(s)</p> <p>Political cartoon</p> <p>Portfolio</p> <p>Poster</p> <p>Rebus story</p> <p>Scrapbook</p> <p>Timeline</p> <p>Travelogue</p> <p>Video</p> <p>Website</p> <p>WebQuest</p> <p>Word cloud</p> <p>Wordless book</p>	<p>Activity plan</p> <p>Book talk/poetry slam</p> <p>Bulletin board</p> <p>Character sketch</p> <p>Coding</p> <p>Composing music</p> <p>Dance</p> <p>Data collection/entry</p> <p>Demonstration</p> <p>Dramatization</p> <p>Exhibit</p> <p>Experiment</p> <p>Field experience</p> <p>Flip book</p> <p>Flip chart</p> <p>Game</p> <ul style="list-style-type: none"> <li>▪ Concrete or digital</li> </ul> <p>How-to book</p> <p>Invention</p> <p>Jigsaw puzzle</p> <p>Manipulatives</p> <p>Mobile</p> <p>Model</p> <p>Newscast</p> <p>Papier-mâché</p> <p>Performance</p> <ul style="list-style-type: none"> <li>▪ Reader's Theater, recital, etc.</li> </ul> <p>Photograph</p> <p>Play or skit</p> <p>Pop-up book</p> <p>Prototype</p> <p>Reader's Theater</p> <p>Rhythmic pattern</p> <p>Scale drawing</p> <p>Scavenger hunt</p> <p>Sculpture</p> <p>Set design</p> <p>Simulation</p> <p>Survey</p> <p>Televised broadcast</p>



# Mapping a Meaningful Honors Contract Experience

*This form has been provided to help you pace and track your progress. Completion of this form is optional.*

Date	Hour Count	Progress Toward Product (Record of Tasks Accomplished)	Questions, Notes, etc.
<i>Contract Proposal Development</i>			
			Instructor Approval
			Instructor Check Point
			Instructor Check Point
			Contract Completion <i>Consider whether your final product be shared with a wider audience.</i>

- Make a copy of (or document) the product created to fulfill the Honors Contract.
- Provide evidence of the completed contract to the course instructor no later than the last class before final exams.
- Submit evidence of your completed contract using the web address provided in an email from the Honors Program.