

## PRESIDENTIAL SCHOLARS EVALUATION

Name: \_\_\_\_\_ Site: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Please rate each area (as applicable) using the following scale:

10 = outstanding                      9 = excellent                      8 = above average

7 = average                              6 = below average

Each score can be adjusted by adding .5, such as 9.5.

Overall Skills	Midterm Rating	Final Rating	Comments
Use of Supervision			
Written Communication			
Verbal Communication			
Critical Thinking/ Analytical Thinking			
Independent Functioning			
Human Relations/ Attitude			
Management Skills			
Organization Skills			
Research/ Information Gathering Skills			
Reliability			
Other:			
Other:			
Other:			

Please list and rate all of the student's goals, including the special project:

Briefly list Goal	Midterm Rating	Final Rating	Comments
Goal 1:			
Goal 2:			
Goal 3:			
Goal 4:			
Goal 5:			

*For further clarification of Overall Skills, see back.*

*Note: Student and supervisor should discuss and individually complete evaluation forms prior to meeting with faculty.*

## Overall Skills

### Use of Supervision

Actually seeks input responds to ideas or suggestions, comes prepared to meetings, keeps supervisor informed of progress on projects or tasks

### Written Communication

Any type of written student work (reports, memos, brochures, letters, paperwork, etc.)

### Verbal Communication

How effectively the student verbally shares ideas and feelings with others

### Critical/Analytical Thinking

Uses research, knowledge, and good judgment to solve problems, recognizes connection between mission/goals of a project and practices, asks questions

### Independent Functioning

Works well alone with minimal supervision or direction, follows through on instructions

### Human Relations/Attitude

Treats others with respect, sensitivity for diversity, shows willingness to volunteer and is positive towards duties

### Management Skills

Works well with support staff, handles time constraints and stress well, resolves conflict, oversees activities of others successfully

### Organization Skills

Handles time effectively, able to plan and follow through on projects in a timely manner, prioritizes workload appropriately, shows flexibility

### Research/ Information Gathering Skills

Locates data about topics as assigned using the library, the Internet, books, interviews, agencies, collateral contacts, etc.

### Reliability

Capable of being depended on to complete tasks, trustworthy, comes to site on time and according to schedule.